



CORPORATE HEALTH AND SAFETY COMMITTEE - 12TH JANUARY 2005

SUBJECT: OCCUPATIONAL HEALTH/ACCIDENT REPORTING SYSTEM

REPORT BY: DIRECTOR OF THE ENVIRONMENT

1. PURPOSE OF REPORT

- 1.1 The purpose of this report is to inform Members, Management and Trade Union Safety Representatives of the current position regarding implementing a new Occupational Health/Accident Reporting system.

2. SUMMARY

- 2.1 It has been recognised that the current arrangements for recording accidents is inadequate and a new system is also needed to record occupational health treatments/initiatives.
- 2.2 A decision was made in 2004 to purchase a new software system to meet Health and Safety and Occupational Health needs and also to create a link between accidents/incidents and rehabilitation/treatment.
- 2.3 Following a tendering process two systems were shortlisted. These were Warwick Systems and Tempus.
- 2.4 Demonstrations of both systems took place at the end of 2004 involving Health and Safety, Occupational Health, IT and Procurement.
- 2.5 A decision is expected imminently on the preferred system with an implementation date on April 1st 2005.
- 2.6 The introduction of the new system will simplify the process for recording accidents and will also allow easy collation of statistics. This will result in easier identification of problems areas enabling more effective targeting of resources and improved management of health and safety.

3. RECOMMENDATION

- 3.1 That the contents of the report be noted.

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